

Aurora College P&C Association

Inaugural General Meeting agenda



Meeting details	
Purpose	Aurora College P&C Association Inaugural General Meeting (online)
Date and time	Wednesday 16th December 2020 from 7:00 to 8:00 pm
Location	Online via Zoom
Chair	Chris Robertson (Principal); Incoming President
Agenda	
1. Welcome and Introductions	
2. Apologies	
3. Report from the Working Group Convener	
4. Formation of the Association and Adoption of the Constitution and Rules <i>Motion: That the Aurora College Parents & Citizen's Association (ACPCA) be formed and the circulated Constitution, Rules of Association, and Rules of the Executive Committee be adopted.</i>	
5. Nomination and Election of Officers of the Association and other Executive Committee positions a. Nominations received, and from the floor b. Creation of additional Executive Committee positions <i>Motion: That the (non-officer) Executive Committee positions of Assistant Secretary, Assistant Treasurer, and Coordinator (Student Wellbeing) be established in accordance with Rule 6.1.</i> c. Appointment of Returning Officer d. Election	
6. Treasurer's Report, Incorporation, Registration, and sundry resolutions a. Incoming Treasurer's report b. Incorporation and Registration as a charity <i>Motion: That the Association promptly apply to incorporate under the Federation of P&C Associations of NSW and to register as a charity with the Australian Charities and Not-for-profits Commission.</i> c. Delegations, Authorizations, and Directions to the Officers and Executive Committee <i>Motion: That the Association delegate to the President, Treasurer, and Secretary authority to open and operate Bank Accounts (Clause 16) and direct the Officers to expend monies and do all things needed to: incorporate, register as a charity, obtain email services and a web domain (aurora-pandc.org.au or like), and meet such other establishment costs as may be incurred; the total expenditure not to exceed \$300.</i> <i>Motion: That the Executive Committee be directed to establish and follow such subsidiary rules, policies, and procedures as are needed to protect the privacy of members, to adequately safeguard against loss, fraud, and malfeasance, and against the Association and Aurora College being brought into disrepute; subject always to such rules, policies and procedures being ratified by the Association at its next meeting.</i> d. Appointment of an independent auditor e. Endorsement of the membership fee	
7. Other Business	
8. General Meeting dates for 2021 <i>Proposed: 24th February, 19th May, 11th August, and 3rd November, as per Rule 8.1.</i>	
9. Close	